**INTERNSHIP/ VOLUNTEER OPPORTUNITIES**

**United Missions Hope For All (UMHFA) (**[**www.umhopeforall.org**](http://www.umhopeforall.org)**),** also known as Love of God’s Kingdom Outreach Ministries Inc. is a registered 501 (c) (3) non-profit charity and a non-denominational missionary organization established in 2008. We provide integrated social services in our local offices in the U.S and support missions outreach projects in developing countries.

*Our Community Resource Center* which serves Maine (Portland), Connecticut and Maryland provides an array of social services (family support services and community outreach). Our *Global Missions Outreach* projects are presently based in Eastern and Western Africa and focuses mainly on strengthening the capacity of local leaders. We provide leadership, teaching, guidance, and training to those called to serve and those who are served. In addition, we support orphanages, promote education, especially girls' education, care groups, and income-generating activities for vulnerable groups.

**UMHFA’s *Community Resource Center* is actively seeking Program Coordinators to join our small team in Portland, Maine. The Program Coordinator intern/volunteer will work closely with other volunteer case managers in the Family Support Service. They will offer administrative support, case management, may perform research, create training documents and perform data entry tasks along with a myriad of other jobs as assigned.**

 **The Program Coordinator intern/ volunteer will also closely work with the Community Outreach program assisting the team in planning, coordinating, facilitating and implementing activities.**

This position is ideal for a retired professional or a college/grad student. We are seeking someone who can commit at least 2-3 days/week, flexible hours in our Portland office and remotely. Duration of the position is flexible although we hope the person will be able to commit at least 2 semesters or more.  Being fluent in a foreign language (preferably French, Arabic, Portuguese etc is a plus) but not required for the positions, a background or interest in human services and related fields. Seeking enthusiastic, responsible persons who have excellent communication and interpersonal skills. If interested in joining our team please email us and tell us a bit about yourself at: umhopeforall@gmail.com .

THANK YOU!

UMHFA TEAM